

VIRGINIA SMALL BUSINESS ADVISORY BOARD
January 15, 2009
General Assembly Building, 7th Floor West Conference Room
Richmond, Virginia

- I. Members present: Mr. Phaedrus Acgtblu, Ms. Melissa Ball, Ms. Gena Thompson Burr, Ms. Claire Guthrie Gastañaga, Mr. Bernard Robinson, Mr. Ronald Seward, Mrs. Lynda Sharp Anderson (Ex-Officio), and Ms. Barbara Anderson (Board Secretary).

Guests: Mr. David N. Smith, Deputy Secretary of Commerce and Trade, and Ms. Paula Gentius Harris, Department of Minority Business Enterprise.

Staff present: Ms. Elizabeth Moran.

Members not present: Mr. Douglas Adams, Mr. Carlos Brown (Vice Chair), Dr. Francine DeFerreire Kemp, Ms. Lisa Watson McCarty, Mr. Robert Nealon (Chair), Mr. Prescott Sherrod, Mr. Frank Smith, Mr. Greg Terrill, Mr. Ronald Bew (Ex-Officio), and Mr. R. Leon Moore (Ex-Officio).

II. Welcome

- In the absence of Chair Nealon and Vice Chair Brown, Mrs. Sharp Anderson convened the meeting at 9:40 a.m. and asked the members to select a Chair Person for today's meeting. Ms. Gastañaga was selected to lead the discussion.
- Mrs. Sharp Anderson suggested the members speak with Chair Nealon regarding justification of meetings when there is no quorum and a sparse agenda.

III. Secretary's Report – Deputy Secretary David Smith

- Deputy Secretary Smith - HB 1966.
- Ms. Gastañaga stated that it was decided at the last meeting to address with a letter in support of VDBA to Delegate Massie based on letter to Commission.
- Deputy Secretary Smith encouraged all to read Tourism Guide.

IV. AARP Virginia Press Conference

- At 9:55 a.m. the members left the meeting for the 1st floor press room to attend the AARP Virginia press conference introducing the VEVA legislation and returned at 10:30 a.m.

V. Department of Minority Business Enterprise Proposed Legislation

- Introduction of Board members to Paula Gentius Harris, Executive Policy Advisor, Department of Minority Business Enterprise.
- Review proposed legislation that would change the name of the Department of Minority Business Enterprise (DMBE), transfer DMBE from the Secretariat of Commerce and Trade to the Secretariat of Administration, and make technical changes.

VI. Approval of Minutes

- With no quorum, the approval of the Minutes from the December 4, 2008 meeting was tabled until the March 19, 2009 meeting.

VII. Director's Report

- Mrs. Sharp Anderson – Do not have sponsor for Small Business Study. Federal Reserve did not respond.
- Ms. Moran – Health bills – insurance – coming up. Insurance agencies and small businesses are working together.
- Ms. Moran – Go on line for Conflict of Interest training.
- Ms. Moran – Need to complete Financial Disclosure statements and file with VDBA. Will resend link.

VIII. New Business

- Next meeting Thursday, March 19, 2009 at VDBA.

IX. Adjourn

- Meeting concluded at 11:30 a.m.

Respectfully submitted,

Barbara Anderson
SBAB Secretary